SAVEN TECHNOLOGIES LIMITED



11th August, 2022

To BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Fort Mumbai-400001

Dear Sir/Madam

Sub: Intimation to Shareholder(s)

Please find enclosed a communication to the shareholders of the Companyurging them to update / register their email IDs, Permanent Account Number (PAN) and Bank mandates with the Company / its Registrar & Transfer Agent, XL Softech Systems Limited/ their respective Depository Participant, as applicable. The Intimation to shareholder is available in the website of the company at <u>http://www.saven.in/documents/results/2022-</u> 23/Intimation%20to%20Shareholders.pdf

Please take the same on records.

Thanking You,

Yours faithfor Vologies Limited For Saven Pechnologies Limited Jayanthi P * HYO * Company Secretary and Compliance Officer

Enclosed: Intimation to Shareholder

Intimation to Shareholder(s)

In view of COVID-19, the Ministry of Corporate Affairs (MCA) vide its circulars no.14/2000 dated April 8, 2020, no.17/2020 dated April 13,2020, no.20/2020 dated May 5, 2020, no. 02/2021 dated 13th January, 2021, no.21/2021 dated 14th December, 2021 and 02/2022 dated 05th May, 2022 and SEBI Circular SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated 13th May, 2022, has allowed to conduct Annual General Meeting (AGM) through video conferencing (VC) or other audio visual means (OAVM). The MCA and SEBI has granted permission to communicate to the shareholders of the Company through their registered email ids. Registration of email id helps in better and timely communication between the Company and the shareholders. We also urge the shareholders for registration and/ or Updation of their Permanent Account Number (PAN) and bank mandate as it ensures the receipt of dividend and/or any other consideration timely, faster and easier and more importantly avoids fraudulent encashment of warrants.

Accordingly, to update the details with the Company, you may follow the below procedure:

| Updation | Procedure | Documents |
|----------------|---|-------------------------|
| | Physical Holding: | A signed request letter |
| | Send an email to Company's email id | |
| | investorrelations@saven.in or to the | no. and signed form |
| | Company's Registrar & Transfer Agent, XL | - |
| Email Id & PAN | Softech Systems Limited email id | documents. |
| | <u>xlfield@gmail.com</u> along with the details in | |
| | prescribed form <u>ISR-1</u> , which is available on | |
| | the Company's Website www.saven.in | |
| | Demat Holding: | |
| | Update the email id / PAN through your | |
| | Depository Participant | |
| | Physical Holding: | A signed request letter |
| | Send an email to Company's email id | mentioning your folio |
| | investorrelations@saven.in or to the | no. and signed form |
| | Company's Registrar & Transfer Agent, XL | along with KYC |
| Bank Mandate | Softech Systems Limited email id | documents. |
| | xlfield@gmail.com along with the details in | |
| | prescribed form <u>ISR-1</u> or <u>ISR-2</u> as applicable, | |
| | which are available on the Company's Website | |
| | www.saven.in | |
| | Demat Holding: | |
| | Update the Bank mandate through your | |
| | Depository Participant | |
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Please note that, in view of the aforesaid circulars, physical dispatch of any communication I notices I financial statements I dividend warrants or any such documents is not possible. It would be highly appreciated that the shareholders co-operate and support and do the needful at the earliest.